

Hilltop PTSA 2023-2024 Meeting Min 4/11/2024

In Attendance:

Online Sign in sheet: <https://forms.gle/juZWtEcH8sFyaL6B7>

Not a member? Go to <https://tinyurl.com/HT2021join>

Introductions:

Call to Order time: _____

Secretary's report

- Review/Approve Agenda
- Approve Previous Minutes [March](#)
- Attendance and Quorum

Treasurer's Report - Emmy

- Revenue & Expenditures {see below}
 - Reconciliation report
 - Scout account at \$1600. Emmy plans to meet with Laura to make sure transfer is compliant with bylaws

Principal/Staff Update, needs from PTSA

-

Scouts' Report/needs from PTSA - Laura/Jamie

-

Program/Event Reports & Discussion

Hilltop Activity Calendar <http://tinyurl.com/HTactivities> {see below}

ESD Calendar <https://www.edmonds.wednet.edu/calendar>

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President's Report/continued board business

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New Business:

Adjournment time: _____

Minutes recorded by: _____

Hilltop Elementary PTSA FY 2023

Treasurer's Report

03/01/2024 - 03/31/2024

2023-2024 Budget Proposal for Hilltop PTSA	Income	Expenses	Year to Date	Net Budget	More/-Less
Funds available at beginning of financial year (07/01/2023)	-	-	-	\$50,000.00	-\$50,000.00
2023-2024 Budget Proposal for Hilltop PTSA Totals	-	-	-	\$50,000.00	-\$50,000.00
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Fundraisers					
Fun Run Donations	-	-	\$27,589.11	\$17,500.00	\$10,089.11
Cards for a Cause	-	-	-	\$500.00	-\$500.00
Fall Fundraisers Totals	-	-	\$27,589.11	\$18,000.00	\$9,589.11
Spring Fundraisers					
Raffle/Auction	-	-	-	\$4,800.00	-\$4,800.00
Comedy Night	-	-	-	\$75.00	-\$75.00
Read-A-Thon	-	\$66.12	-\$66.12	\$6,000.00	-\$6,066.12
Spring Fundraisers Totals	-	-\$66.12	-\$66.12	\$10,875.00	-\$10,941.12
Year Round/ Passive Fundraisers					
Spirit Wear	-	-	\$94.64	\$200.00	-\$105.36
Fred Meyer Rewards	-	-	\$129.15	\$100.00	\$29.15
Honest Mocha Partnership	-	-	-	\$20.00	-\$20.00
Donations	\$31.44	-	\$4,750.83	\$3,000.00	\$1,750.83
Year Round/ Passive Fundraisers Totals	\$31.44	-	\$4,974.62	\$3,320.00	\$1,654.62
Fundraising Totals	\$31.44	-\$66.12	\$32,497.61	\$32,195.00	\$302.61
Staff/ School Support	Income	Expenses	Year to Date	Net Budget	More/-Less
School Program Support					
Jump Start/1st Day of Kindergarten	-	-	-\$51.44	-\$100.00	\$48.56
Assemblies	-	-	-\$104.29	-\$900.00	\$795.71
Field Day	-	-	-	-\$100.00	\$100.00
Multicultural Events	-	\$209.09	-\$209.09	-\$250.00	\$40.91
STEAM events	-	-	-	-\$1,250.00	\$1,250.00
Yearbook	-	-	-	-\$200.00	\$200.00
Recorders for All Students (until 2026-2027 school year)	-	-	-\$362.25	-\$500.00	\$137.75
School Program Support Totals	-	-\$209.09	-\$727.07	-\$3,300.00	\$2,572.93

Staff/ School Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Staff Support/ Club Support (see spreadsheet for details)					
Classroom Reimbursements	-	\$27.08	-\$5,056.12	-\$12,000.00	\$6,943.88
Specialist Reimbursements	-	\$270.00	-\$1,364.78	-\$2,700.00	\$1,335.22
Support Staff Reimbursements	-	\$300.00	-\$300.00	-\$3,700.00	\$3,400.00
Student Clubs Support	-	-	-	-\$1,600.00	\$1,600.00
Brainworks (\$100/participating teacher)	-	-	-	-\$1,100.00	\$1,100.00
Art Docent	-	-	-\$67.49	-\$300.00	\$232.51
Staff Support/ Club Support (see spreadsheet for details) Totals	-	-\$597.08	-\$6,788.39	-\$21,400.00	\$14,611.61
6th Grade					
6th Grade Camp (scholarships)	-	-	-	-\$1,200.00	\$1,200.00
6th Grade Celebration	-	-	-	-\$1,200.00	\$1,200.00
6th Grade Camp Fundraising	-	-	\$49.23	-	\$49.23
6th Grade Totals	-	-	\$49.23	-\$2,400.00	\$2,449.23
Staff Appreciation					
Back to School Lunch, Monthly Lunches, SAW, End of Year Lunch	-	\$181.44	-\$38.93	-\$500.00	\$461.07
Staff Appreciation Totals	-	-\$181.44	-\$38.93	-\$500.00	\$461.07
Staff/ School Support Totals	-	-\$987.61	-\$7,505.16	-\$27,600.00	\$20,094.84
Family/Community Support					
Community Events					
Summer park playdates	-	-	-\$22.07	-\$100.00	\$77.93
Grounds Cleanup Fall and Spring	-	-	-\$53.00	-\$300.00	\$247.00
Back to School Events	-	-	-\$27.60	-\$250.00	\$222.40
Fall Party	-	-	-\$2,047.38	-\$2,500.00	\$452.62
Skate Nights	\$610.00	-	-\$886.20	-\$50.00	-\$836.20
Winter Party	-	-	-	-\$2,500.00	\$2,500.00
Movie Night (includes 450 for movie license)	-	-	-	-\$450.00	\$450.00
Spring Party	-	-	-\$1,595.59	-\$2,500.00	\$904.41
Community Events Totals	\$610.00	-	-\$4,631.84	-\$8,650.00	\$4,018.16
Community Support					
School Supply Sales	-	-	-	-	-
Parent/Caregiver Appreciation	-	-	-	-\$400.00	\$400.00
Student Financial Aid/Scholarships	-	-	-	-\$250.00	\$250.00
All School Student Gifts	-	-	-	-\$500.00	\$500.00
Sunshine Committee	-	-	-	-\$500.00	\$500.00
Pack 64 Scouts - donations/matching	-	-	\$1,100.72	-	\$1,100.72
Community Support Totals	-	-	\$1,100.72	-\$1,650.00	\$2,750.72
Family/Community Support Totals	\$610.00	-	-\$3,531.12	-\$10,300.00	\$6,768.88

Admin	Income	Expenses	Year to Date	Net Budget	More/-Less
Board + Membership training					
PTA Convention	-	-	-	-\$450.00	\$450.00
Hospitality	-	-	-	-\$250.00	\$250.00
PTSA Giveaways	-	-	-	-\$150.00	\$150.00
PTSA Speakers	-	-	-	-\$200.00	\$200.00
PTSA Board Identification Merch	-	-	-	-\$150.00	\$150.00
Summer Board Planning Session	-	-	-	-\$400.00	\$400.00
PTSA Board Appreciation	-	-	-	-\$250.00	\$250.00
Board + Membership training Totals	-	-	-	-\$1,850.00	\$1,850.00
Grants					
Single Year Program Grants	-	-	-\$2,405.15	-\$5,000.00	\$2,594.85
Art Grants (restricted line)	-	-	-	-	-
Grants Totals	-	-	-\$2,405.15	-\$5,000.00	\$2,594.85
Administrative Items					
Annual Fees (website, software, Moneyfinder, etc)	-	-	-\$396.96	-\$400.00	\$3.04
Supplies	-	-	-\$230.01	-\$5,000.00	\$4,769.99
Bond/Liability Insurance	-	-	-\$225.00	-\$550.00	\$325.00
PayPal Fees. Uncategorized	-	-	-	-\$100.00	\$100.00
Banking Fees and Interest	\$0.10	-	\$9.02	-\$80.00	\$89.02
Non Profit Filing Fees	-	-	-\$109.99	-\$160.00	\$50.01
Membership (dues and supplies)	-	\$59.50	\$44.63	\$100.00	-\$55.37
Special Awards (Golden Acom/Husky Hero)	-	-	-	-\$150.00	\$150.00
Previous FY uncashed checks	-	-	-	-\$200.00	\$200.00
Accessibility	-	-	-	-\$500.00	\$500.00
Administrative items Totals	\$0.10	-\$59.50	-\$908.31	-\$7,040.00	\$6,131.69
Admin Totals	\$0.10	-\$59.50	-\$3,313.46	-\$13,890.00	\$10,576.54
Grand Totals					
	\$641.54	-\$1,113.23	\$18,147.87	\$30,405.00	-\$12,257.13

Bank Account Balances	03/01/2024	03/31/2024	Last reconciled	Summary for the Period	
Primary Checking Account	\$61,317.78	\$60,845.99	03/31/2024	Starting Total	\$73,691.71
Savings Account	\$11,273.77	\$11,273.87	03/31/2024	Income	\$641.54
Checking - Scouts Pack 64	\$1,100.16	\$1,100.16	03/31/2024	Expenses	-\$1,113.23
Totals	\$73,691.71	\$73,220.02		Ending Total	\$73,220.02

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Submitted by:

Name: _____ Signature: _____ Date: _____

Hilltop School Activity Calendar for 2023-2024 updated 2/8/2024

For detailed calendar information go to www.edmonds.wednet.edu/hte
 Events and times may change. Throughout the year events are added and removed.

- Key**
- No School
 - "Half Day" early release
 - 75 minute early release
 - End of Quarter
 - Spirit Days
 - PTSA meeting

APRIL 2024						
M	T	W	Th	F	S	Su
1	2	3	4	5	6	7
----- Spring Break -----						
8	9	10	11	12	13	14 Campus Cleanup
15 Yearbook contest due	16	17	18 Openhouse/ basket raffle	19	20	21
22	23 1st grade concert	24	25	26	27	28
29	30					

MAY 2024						
M	T	W	Th	F	S	Su
		1	2	3	4	5 Aquasox game
6	7	8	9	10 SA Potluck	11	12
----- Staff Appreciation Week -----						
13	14	15	16	17 ?Movie Night?	18	19
20 6th grade camp day 1	21 6th grade camp day 2	22	23	24	25	26
27 Memorial Day	28	29	30 Reading night	31	1	2 Mariners game

JUNE 2024						
M	T	W	Th	F	S	Su
3	4 Concert	5	6	7	8	9
10	11	12	13	14 Send Off to Summer	15	16
17	18	19 Juneteenth	20	21 6th grade graduation	22	23
24	25 <input checked="" type="checkbox"/>	26	27	28	29	30

FONTS KEY

School Events PTSA Events Student Council Events

Apr 1-5	NO SCHOOL - Spring Break
Apr 11	PTSA Meeting 6:30-8pm in Library and ZOOM
Apr 14	Spring Campus Clean Up 11am-2pm
Apr 15	Yearbook Cover Contest Entries Due
Apr 18	Open House & Basket Raffle
Apr 23	1st Grade Concert 7pm gym
Apr 26	Student Council SPIRIT DAY rainbow day
May 5	Hilltop Day at the Aquasox
May 6-10	Staff Appreciation Week
May 10	Staff Appreciation Potluck
May 17?	Movie Night?
May 23	PTSA Meeting 6:30-8pm in Library
May 24	NO SCHOOL - Staff Work Day
May 27	NO SCHOOL - Memorial Day
May 30	Reading Night
May 31	Student Council SPIRIT DAY
May 2	Hilltop Day at the Mariners
June 4	5th & 6th grade band & orchestra concert Time TBA
June 14	Student Council SPIRIT DAY
June 14	Send off to Summer & PTSA MEETING 5-7P
June 19	NO SCHOOL - Juneteenth
June 24	Last Day of School – ½ Day

possible future events!

- Staff Appreciation Lunches (Monthly/Bimonthly)
- Music Concerts
- Student Council Can food drive
- STEAM day
- Field Day
- Volunteer Tea
- Hilltop Hero/Golden Acorn Awards (June)
- Parent Appreciation (Moms&Muffins, Dads&Donuts, etc)

